City of Twin Falls Public Records Request

Requestor Information

Please list your information here. Include your request details in the space provided below.

Requestor First Name *
[redacted]

Requestor Last Name *
[redacted]

Requestor Address 1 *
[redacted]

Requestor Address 2

Requestor City *
[redacted]

Requestor State *
[redacted]

Requestor ZIP Code *
[redacted]

Requestor Phone Number *
[redacted]

Requestor E-mail *
[redacted]

Type of Request *

(•) Personal ( ) Commercial ( ) Legal

Request Details *

If you are requesting multiple records, please attach your list below. If you do not have a case/event/citation number, please include enough information to identify the records you want. If your request is for multiple items, it may be subject to fees for preparation. We have records for the Twin Falls Police Department (city, not county) only.

Subject: Public Records Request – City Manager Contract Versions & Handbook Exceptions

Pursuant to Idaho Code § 74-102, I respectfully request the following public records:

1. All official versions of the City Manager employment contract for Travis Rothweiler

Please provide **every iteration**, including but not limited to:

- Original employment contract
- All amendments
- All extensions
- All renegotiated versions
- All addenda
- All side letters or memoranda of understanding
- Any documents referenced within the contract that modify terms
- Any compensation-related contractual documents (e.g., automatic amendment clauses, performance-based adjustments, deferred compensation agreements)

Requester names and personal contact details redacted by Oversight Archive.

Timeframe: *All years of Travis Rothweiler's employment with the City of Twin Falls.*

2. All documentation showing exceptions or deviations from the Employee Handbook applicable to the City Manager position

Please include:

- Any written exceptions, exemptions, or waivers granted to the City Manager
- Any documents describing policies that do not apply to the City Manager
- Any internal memoranda, emails, or HR documents referencing special provisions for the City Manager
- Any Council resolutions or directives establishing unique rules for the City Manager
- Any documents showing differences in PTO, vacation accrual, leave rules, discipline procedures, grievance procedures, or pay-plan applicability
- Any documents showing the City Manager is exempt from sections of the Employee Handbook
- Any documents showing the City Manager is subject to additional requirements not applicable to other employees

Timeframe: *All years of Travis Rothweiler's employment.*

Format & Delivery

Electronic copies (PDF or native format) are preferred.Delivery via email to: **[your email]**

Clarification

If any portion of this request is denied, please provide:

- The specific statutory exemption relied upon
- The name and title of the person making the determination
- A description of the withheld records sufficient to allow me to understand the nature of the denial, as required by Idaho Code § 74-103(4).

Attach Files to Your Request

If you have documentation that you wish to provide for this request, attach the files here.

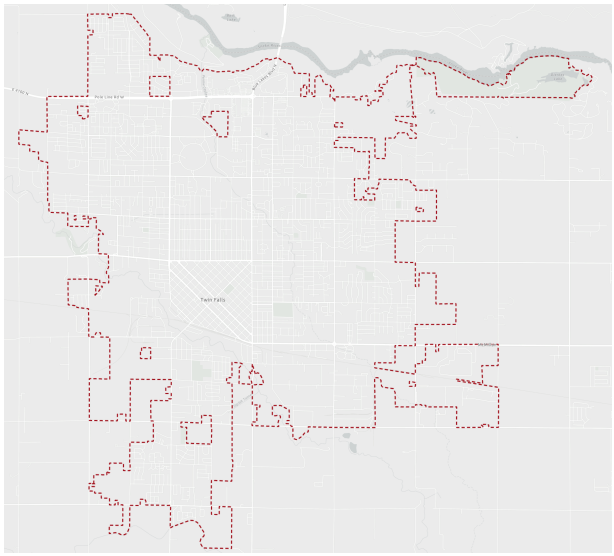
Signature *

[redacted]

The City of Twin Falls will respond to this request within three (3) business days. Or up to 10 business days upon notification of the requesting party.

The City of Twin Falls maintains records for the City of Twin Falls, Idaho. For records including in Twin Falls County please contact Twin Falls County at www.twinfallscounty.org

Requested records will be provided electronically.



We do not provide your information to mailing lists. It will only be used to fulfill this request.